

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
April 4, 2014

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, April 4, 2014 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Geoffrey Wilson, Chairman
Todd Trumbore, Vice Chair
Karyn Hascal
Patrick Whelan
Tanya Fogle

Occupations and Professions

Vickie Logan, Board Administrator

Members Absent

Kenneth Hemphill
Theodore Godlaski

Others in Attendance

Brian Judy– Board Counsel
Mac Bell – Board Investigator
Jane Oliver – Liaison

Mr. Wilson called the meeting to order at 10:04 a.m.

Minutes

Ms. Fogel made a motion to accept the March 6, 2014 minutes. Mr. Trumbore seconded the motion. Motion carried.

Financial Statement

The Board reviewed their financial statement ending on March 31, 2014. Mr. Trumbore made a motion to approve the financial statement. Ms. Hascal seconded that motion and it carried.

O&P Update

Ms Logan provided the O&P report. .

Old Business

- CEU Speaker for KY School: Mr. Wilson said he would be glad to organize the class with the KY School.
- CADC of the Year: A letter requesting nominations needs to be sent to all CADCs in May. The board decided to send this letter and a notification letter regarding the diploma mills together. This will help offset postage expense.
- IC&RC Strategic Planning: The board received a copy of the planning action.
- Spring IC&RC Meeting: Mr. Trumbore will be attending.
- Computer Based Testing Committee: Mr. Wilson, Mr. Hemphill, Mr. Trumbore and Ms. Logan will meet at 9:30
- Board Response to Mr. Benningfield on behalf of Cathy Oakley. A motion was made by Ms. Hascal to notify Ms. Oakley that she will need to reapply for certification. Mr. Judy will draft a letter of response and copy to the board for approval. Once approved Ms. Logan will mail it out. Motion was seconded by Mr. Whelan. Motion passed.
- Board Response to Mr. Hobbs regarding refund of his reinstatement fee. Mr. Whelan made a motion to refund the reinstatement fee. Motion was seconded by Ms. Hascal. Motion carried.
- Board response to question regarding the Website listing of Disciplinary Actions. Board requested that Ms. Logan review the hard copy files for 2011 and 2012. Mr. Judy will contact Angela and see if she has any record. The board will review again at the next board meeting on May 2, 2014.

Complaint Committee/Board Counsel Report

- Complaint #1004 – Ongoing
 - Complaint #1208 – Ongoing
 - Complaint #1303 – Resolved
 - Complaint #1304 – Resolved
 - Complaint #1305 – Ongoing
- Motion to approve was made by Mr. Whelan. Motion seconded by Ms. Hascal. Motion carried.
- The Board Adjourned at 10:55 to finish review of applications
- The Board Reconvened at 11:15

Application Review

Mr. Trumbore made a motion to accept the Applications recommendation as specified below:

- Cynthia Gilbert – Approved (Mr. Trumbore recused)
- Justin Doub – Deferred
- Jereny Tacket – Deferred
- Sean Hagan – Approved (Mr. Wilson recused)
- Mary Pat O’Hern – Approved
- Jeff Wheeler – Deferred
- Christina Jefferies – Deferred
- Amanda Callahan – Deferred
- John R. Walker – Deferred
- Stephanie Rice – Approved
- James Walters - Deferred

Mr. Wilson seconded the motion. Motion carried.

Reinstatement Application Review

- Bobbie Tanner Steelman – Mr. Steelman does not have to reinstate.

Ms. Hascal made a motion to refund the \$300 fee and clarify with a letter. Motion seconded by Mr. Whelan. Motion carried

Continuing Education Application Review

Mr. Whelan made a motion to accept the Applications for Continuing Education as specified below:

- Addiction Recovery Care, LLC – Approved for 6.0 hours
Trauma Informed Care
- Seven Counties Services – Approved for 12.5 hours
Practice Wise Supervision Workshop
- Seven Counties Services – Approved for 3.0 hours
Suicide Risk Assessment
- Regional Prevention Center of Comprehend, Inc. – Approved for 10.0 hours
Closing the Gate Conference
- The Morton Center – Approved for 4.0 hours
Vicarious Traumatization
- Transitions, Inc. – Approved for 3 hours
Drug Education – The Basics – Part I
- Transitions, Inc. – Approved for 2 hours
Drug Education – The Basics – Part II
- Cumberland River Comprehensive Care Center – Approved for 3 hours
Domestic Violence

Mr. Wilson seconded the motion. Motion carried.

Travel

Mr. Whelan made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Wilson seconded the motion. Motion carried.

Next Meeting

Computer Based Testing Committee – May 2, 2014 @ 9:30 a.m.

Regular Board Meeting – May 2, 2014 @ 10:00 a.m.

Ms. Hascal made a motion to adjourn. Mr. Whelan seconded the motion. Motion carried.

The meeting adjourned at 11:40 p.m.

Kentucky Board of Certification of Alcohol and Drug Counselors

Geoff Wilson, Chairman

Minutes prepared by Vickie Logan, Board Administrator